

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
September 25, 2017**

Commission Members Present: David Cleveland, Julian Mercer, Wil Ortiz, Kevin Pimentel and Fabian Szarko

Village Administrator: Cheri Clark

Call to Order: Mayor David Cleveland called the September 25, 2017 Parks and Recreation meeting to order.

Public Comments: Tyler Cook – 3602 Bessant Street – requested approval to clean, sand and seal the four Southport Swings in the Village for his Eagle Scout Project. Fabian Szarko made the motion to approve the proposed Eagle Scout project. Wil Ortiz seconded the motion. Vote – Unanimous.

Approval of Minutes: Fabian Szarko made the motion to approve the August 28, 2017 P&R minutes as presented. Wil Ortiz seconded the motion. Vote – Unanimous.

Changes to the Agenda: David Cleveland requested the following additions to the agenda - 9. Landscaping – d. Northgate Entrance Screening and e. Christmas Lights. Fabian Szarko made the motion to approve the amended Agenda. Wil Ortiz seconded the motion. Vote – Unanimous.

Council Actions: Council approved \$12,500 for pool pumps, backwash valves and a ventilation fan for the Junior Olympic pump house.

Budget Report: Mayor David Cleveland shared the following significant expenditures for August/September:

1. National Night Out - \$1,306.
2. Clean Clock Tower Fountain Drains - \$294.
3. Swing Installation - \$600.
4. Council Chamber Chairs - \$343.
5. Waste Bin Sidewalk & Pad - \$3,850

Mathisen Memorial: Sandy Coughlin provided an update on the plaques for the Mathisen Memorial. The 12" w x 18" h 5/16" cast, raised copy with a single line bevel border Bronze Memorial Plaque with bas relief of Mr. Mathisen's head – (\$3,125.25), Installation – (\$337.50) including taxes and shipping - \$3,696.49. The 12" w x 18" h 5/16" cast, raised copy with the integrated logos Town Plaque including installation and shipping - \$1,388.28.

Mayor David Cleveland shared that P&R budgeted \$8,000 for all of the renovations including plaques, landscaping and signage in Mathisen Square Park. P&R would like to have at least one more quote on the plaques. Sandy Coughlin and staff will try to find additional vendors.

Facilities: Cheri Clark has received a quote of \$150 to have the carpet cleaned in the rental room. Fabian Szarko made the motion to approve the carpet cleaning. Wil Ortiz seconded the motion. Vote – Unanimous.

Lucas Lawn and Landscaping has provided a quote of \$575 to move the existing bike rack. A new bike rack is \$500 plus shipping. P&R would like to get another quote to move the existing rack.

Landscaping: Mayor David Cleveland shared that Lucas Landscaping has provided a quote to remove the outer dead shrubs and replant 4 Umbellata Hawthorne's in the walkway at the Mimosa Street Cul-de-sac - \$390. Kevin Pimentel made the motion to approve removing the dead shrubs and planting the Umbellata Hawthorne's. Jilian Mercer seconded the motion. Vote – Unanimous.

The Mondo Grass in the front bed at the Community Center is taking over all the other plants. Lucas Landscaping has provided a quote to remove the Mondo Grass, install fill dirt and pine needle the area - \$725. P&R decided to table the Mondo Grass removal.

The Front Entrance woods need to be cleaned out. P&R has a quote for up to \$500 for the clean-up. Julian Mercer made the motion to approve the clean-up. Fabian Szarko seconded the motion. Vote – Unanimous. Wil Ortiz will organize the clean-up.

The Village has a tree/shrub replacement credit with Union Power that can be used to plant shrubs at the Northgate Entrance for screening. P&R by consensus asked Wil Ortiz to oversee the project.

P&R has received a quote from Enrique (Henry) Antonsanti for the Christmas lights - \$10,949. Mayor David Cleveland shared that the Village received feedback last year about the sparseness of lights in the Village. Due to the maturing landscape, it just did not seem like there were as many lights as previous years. Because of the negative feedback, P&R budgeted additional funds for Christmas lights. Wil Ortiz made the motion to approve up to \$13,500 for Christmas lights. Julian Mercer seconded the motion. Vote – Unanimous.

Ponds: Lucas Lawn and Landscaping has provided two quotes for the Connie's Pond walkway. The first one would include replacing the pit grave, planting new Liriope and install mulch - \$3,107 and the second quote would include replacing the pit gravel, install new edging and Bermuda sod - \$3,680. If we replaced the pit gravel with sidewalk, the cost of the sidewalk not including landscaping - \$4,500. Since this project was not budgeted for this year P&R decided to table the project.

Pools: Vicki Cleveland requested a pool membership refund because she was unable to use the pool this season due to a broken hip. Fabian Szarko made the motion to refund the \$95 pool membership to Vicki Cleveland. Wil Ortiz seconded the motion. Vote – Unanimous. Fabian Szarko shared that he received 5 or 6 complaints about the music this season and would like P&R to discuss the concerns before the next pool season.

Events: Angie Figiel provided P&R with a Summary of Events for the Memorial Day Ceremony, July 4th and National Night Out. If P&R has any questions after reviewing the summary, please email Angie.

The Chili Cook-off is Saturday, November 11th and Angie Figiel is still accepting pots of Chili.

The Toys for Tots campaign starts on October 2 and goes through Sunday, December 3rd.

The Christmas tree lighting will be on Sunday, December 3rd at 5:30.

Commercial Drones: Mayor David Cleveland shared that Attorney Ken Swain has provided information concerning commercial drones for P&R to think about. Does the Village want to regulate drones in our parks and common areas? What is the Village's potential liability? P&R decided that they would like to explore the regulation of drones in the Village.

Adjourn: Wil Ortiz made the motion to adjourn. Kevin Pimentel seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri Clark

Cheri Clark
Village Administrator

